

# Audra Kopp

Lynchburg, VA | (806) 334 – 1282 | [amkopp99@gmail.com](mailto:amkopp99@gmail.com) | [linkedin.com/in/audra-kopp](https://www.linkedin.com/in/audra-kopp)

---

## EDUCATION

---

**D.S.L., Doctor of Strategic Leadership** Anticipated May 2026

Liberty University, Lynchburg, VA

GPA: 4.0

Relevant Coursework: Leadership Theory; Leading Organizational Change; Managing the Contemporary Organization

**M.A., Human Services Counseling: Life Coaching** May 2022

Liberty University, Lynchburg, VA

GPA: 3.97

Academic Honors: High Distinction; Chapter President of *Rho Eta Sigma, Chi Sigma Iota*  
Relevant Coursework: Advanced Life Coaching Skills; Multicultural Issues in Human Services; Studies in Interpersonal Communication; Ethical & Legal Issues in Counseling; Theories of Counseling

**Facilitating Career Development Certificate/Certification** February 2022

National Career Development Association (NCDA), Broken Arrow, OK

Relevant Coursework: The Role of Assessment in Career Planning; Job Seeking & Employability Skills; Designing & Implementing Career Planning Services; The Role of Career Information & Technological Resources in Career Planning

**Social Psychology Certificate (With Honors)** May 2020

Wesleyan University, Middletown, CT

Relevant Coursework: Social Perceptions & Misperceptions; The Psychology of Self-Presentation & Persuasion; Obedience; Conformity; Deindividuation; Group Behavior

**Telemental Health Training Certificate** April 2020

Liberty University, Lynchburg, VA

**B.S., Psychology: Counseling** December 2019

Liberty University, Lynchburg, VA

GPA: 3.75

Academic Honors: *Magna Cum Laude*; Dean's List

Minor: Studio Art

Relevant Coursework: Multicultural Counseling & Research Issues; Behavior Modification; Counseling Process & Techniques; Crisis Intervention; Group Dynamics

**Fundamentals of Art Certificate** August 2016

Art Instruction Schools, Minneapolis, MN

**Basic Art Studies Certificate** July 2015

Art Instruction Schools, Minneapolis, MN

## **CERTIFICATIONS**

---

**Certified Career Services Provider (CCSP)** February 2022 – Present  
National Career Development Association (NCDA)

**Certified Facilitator** January 2021– Present  
Saving Your Marriage Before It Starts (SYMBIS) Assessment

**Certified Facilitator** May 2020 – Present  
PREPARE/ENRICH Assessment

## **TEACHING EXPERIENCE**

---

**Career Coach II School of Behavioral Sciences** July 2020 – Present  
Liberty University Career Services, Lynchburg, VA  
Experience teaching 140+ graduate and doctoral professors from the Department of Community Care and Counseling at Liberty University on professional development resources and CV writing for accreditation, research, grants/scholarships, and general applications. Utilize a variety of digital platforms such as Handshake, Microsoft Office Suite, Zoom, Skype, and Webex to provide online instruction. Empower 20,900+ students each year as part of a cohesive coaching team through impactful 1 on 1 and group coaching in both residential and online academic settings/classrooms. Guide students towards setting realistic goals, leveraging their education, and gaining experience with a 100% success rate. Accurately document confidential information in CRM and provide career development by utilizing assessments and establishing rapport. Communicate with students from 80+ countries and all 50 states through inclusive conversations to train champions for Christ and to help students thrive. Continually improve student engagements for a 91% increase in overall event attendance and completed appointments over the last year.

**Career Coach** December 2019 – July 2020  
Liberty University Career Services, Lynchburg, VA  
Innovated professional development webinars through vocational research and presented 50 virtual and residential webinars monthly for 80+ students across all university majors. Transitioned traditional services to a virtual platform within 2 weeks to meet student needs during a global pandemic. Adapted to various student learning styles by empathizing with clients in stressful situations to help them set realistic goals and achieve their objectives/learning outcomes. Motivated students to actively participate in all aspects of the educational process toward achieving vocational excellence. Reported student attendance during residential and virtual classroom presentations when advising students of professional behaviors and the academic development required to succeed. Referred students to industry-specific coaches for continued mentoring & instruction.

## **LEADERSHIP EXPERIENCE**

---

### **Chapter President**

April 2021 – December 2021

Liberty University's *Rho Eta Sigma* Chapter of *Chi Sigma Iota*, Thomasville, NC

Served as Chair of the Executive council by presiding at all virtual meetings to help appoint and lead committee chairpersons. Organized remote meetings/interactive experiences for member participation by networking with industry influencers/speakers. Collaborated with chapter faculty advisors and members by facilitating group conversations to build rapport and inspire growth. Promoted research, professionalism, leadership, and excellence in counseling by adhering to the CSI mission and Bylaws. Communicated both verbally and in writing to convey monthly updates and provide regular and timely feedback for members and faculty advisors. Developed and organized meeting content through Microsoft Office Suite and Dropbox to establish standard operating procedures for future chapter presidents.

## **PRESENTATIONS**

---

### **RESIDENTIAL CLASSROOM PRESENTATIONS**

#### **Presenter**

Fall 2020 – Present

Liberty University, Lynchburg, VA

Conduct classroom presentations on professional development for the following courses each semester:

PSYC 101 General Psychology

PSYC 210 Developmental Psychology

SOWK 101 Introduction to Social Work

FACS 204 Introduction to Family and Child Development

FACS 476 Senior Capstone Seminar

COUC 500 Orientation to Counselor Professional Identity and Function

COUC 522 Career Development and Counseling

### **VIRTUAL CLASSROOM PRESENTATIONS**

#### **Presenter**

Fall 2020 – Present

Liberty University, Lynchburg, VA

Conduct virtual presentations on professional development for the following courses each semester:

PSYC 101 General Psychology

PSYC 210 Developmental Psychology

PSYC 499 Internship

SOWK 101 Introduction to Social Work

COUC 500 Orientation to Counselor Professional Identity and Function

COSC 699 School Counseling Internship

COUC 699 Counseling Internship

### **FACULTY PROFESSIONAL DEVELOPMENT/ORIENTATION**

#### **Presenter**

Fall 2022

Liberty University, Lynchburg, VA

Invited to virtually teach 140+ graduate and doctoral professors from the Department of Community Care and Counseling at Liberty University on professional development resources and CV writing for CACREP accreditation, research, grants/scholarships, and general applications.

## **VIRTUAL WEBINAR PRESENTER**

### **Presenter**

Liberty University, Lynchburg, VA

Invited to present virtual webinars on professional development for the following honor societies:

*Rho Eta Pi Rho* chapter of *Chi Sigma Iota* Fall 2022

*Rho Eta Nu Alpha Rho* chapter of *Chi Sigma Iota* Fall 2022

*Rho Eta Sigma* chapter of *Chi Sigma Iota* Spring 2021

## **INVITED PANELIST**

### **Panelist**

March 2022

*Psi Chi*: Careers in Psychology, Liberty University, Lynchburg, VA

Spoke alongside four Liberty University psychology professors to discuss careers in psychology from a coaching perspective. Personally, I shared how to integrate Christ into the workplace by sharing the phrase God placed on my heart, “know your worth.”

### **Panelist**

February 2022

Converge Leadership Program: Spring Kick Off, Liberty University, Lynchburg, VA

Developed 216 students to become competent leaders by participating in a residential panel discussion. Addressed topics such as bringing spirituality into a secular workplace, defining professionalism, and teaching the student how to “sell” their experience, competence, and potential without being disingenuous.

### **Panelist**

February 2021

Converge Leadership Program: Spring Kick Off, Liberty University, Lynchburg, VA

Participated in a broadcasted panel to address topics such as how professionalism changed in a virtual world, professional interviewing practices, and integrating spirituality into a secular workplace.

## **FELLOWSHIP EXPERIENCE**

### **Intern/Washington Fellow**

May 2019 – August 2019

Capitol Hill Pregnancy Center, Washington, D.C.

Completed 329 hours of fieldwork by confidentially advocating for 25+ clients in crisis each week. Accurately documented detailed session notes and completed data entry tasks to help with the provision of services and supplies. Provided compassionate intervention alternatives for families and clients in crisis by offering medically accurate information. Communicated across cultures through inclusive conversations while adhering to ethical standards and confronting bias. Established healthy boundaries that empowered clients to make fully informed decisions, resulting in the saving of lives. Utilized the discussion of open options, visions, and values and extended and empowered communication methods to build rapport with clients.

## **HONORS**

### **Chapter President**

April 2021 – December 2021

Liberty University’s *Rho Eta Sigma* Chapter of *Chi Sigma Iota*, Thomasville, NC

Served as the second elected president for the *Rho Eta Sigma* chapter of *Chi Sigma Iota*. Focused on developing standard operating and documenting procedures to allow for smoother transitions and high-quality chapter meetings. Facilitated virtual webinars to hear from industry influencers

and work towards developing a quarterly newsletter to fully inform members on new events and leadership opportunities.

## **GRANTS**

---

**NRWA Annual Membership Grant** June 2023  
National Resume Writers' Association (NRWA)  
Received an annual membership grant in the amount of \$175. This grant allows access to active, members-only Facebook Forum and LinkedIn communities, access to the exclusive study guide for the NCRW Certification, Member Mixers on Zoom, Discounted monthly educational webinars, Monthly newsletters, and weekly updates, in addition to special pricing on the NRWA programs, and more.

## **UNIVERSITY SERVICE**

---

**Faculty Advisor** January 2024 – Present  
LU Disney Club  
Liberty University, Lynchburg, VA

**Research Committee Volunteer** August 2023 – Present  
College of Applied Studies & Academic Success (CASAS)  
Liberty University, Lynchburg, VA

**Chapter President** April 2021 – December 2021  
*Rho Eta Sigma* chapter of *Chi Sigma Iota*  
Liberty University, Lynchburg, VA

## **PROFESSIONAL AFFILIATIONS & MEMBERSHIPS**

---

National Resume Writers Association (NRWA) June 2023 – Present  
National Career Development Association (NCDA) October 2021 – Present  
*Chi Sigma Iota* Professional Honor Society International October 2020 – Present

## **PROFESSIONAL DEVELOPMENT ACTIVITIES**

---

**Project Management for IT Professionals** December 2023  
LinkedIn Learning Certificate

**Writing Excellence: Resume Writing 101** July 2023  
National Resume Writers' Association (NRWA)

**Professional Life Coaching 201 Certificate** April 2023  
American Association of Christian Counselors

**Professional Life Coaching 101 Certificate** February 2023  
American Association of Christian Counselors

**Facilitating Career Development Certificate/Certification** February 2022  
National Career Development Association (NCDA), Broken Arrow, OK

<b>Difficult Conversations: Talking about Race at Work</b> LinkedIn Learning Certificate	April 2021
<b>Diversity, Inclusion, and Belonging for All</b> LinkedIn Learning Certificate	June 2020
<b>Leadership: Practical Skills</b> LinkedIn Learning Certificate	June 2020
<b>Master In-Demand Professional Soft Skills</b> LinkedIn Learning Certificate	June 2020
<b>Social Psychology Certificate (With Honors)</b> Wesleyan University, Middletown, CT	May 2020
<b>Creating &amp; Giving Business Presentations</b> LinkedIn Learning Certificate	April 2020
<b>Telemental Health Training</b> Liberty University Online Certificate	April 2020

## **TECHNOLOGY PLATFORMS**

---

CRM/Banner Systems  
 Microsoft Outlook  
 Microsoft Teams/WebEx/Zoom/Skype  
 Microsoft Office 365  
 macOS/Windows  
 Handshake  
 Google Docs  
 WordPress  
 Canva

## **ADDITIONAL WORK EXPERIENCE**

---

<b>Career Peer</b>	February 2019 – December 2019
--------------------	-------------------------------

Liberty University Career Services, Lynchburg, VA  
 Exemplified emotional intelligence to lead information sessions for groups of 30+ to inspire vocational and academic growth. Mentored fellow Career Peers and students through behavior analysis techniques and active listening to identify their needs. Motivated others and maintained healthy boundaries to promote cohesive team efforts and the development of soft skills. Initiated the development of Career Peer resources by researching, documenting, and networking to maximize efficiencies. Conducted individual meetings with a diverse student group to promote professional career advancements and available services.

**Guest Service Agent**

The Kirkley Hotel, Lynchburg, VA

May 2018 – September 2018

Maintained a fast-paced customer service position in a high-volume operation to ensure the satisfaction of 100+ guests each day. Resolved complaints and customer questions through exhibiting compassion and understanding to validate everyone's feelings and concerns. Quickly adapted to new technologies through problem-solving and creative/innovative ways of thinking.